

The Argonne Materials Order System (AMOS)

Authorization to Order from Vendors

For payroll # _____ Name _____

Cost Center # _____ Signature _____

of the Cost Center Manager

Date _____

_____ **ADD** New User with these Authorizations

_____ **DELETE** ALL Authorizations for this User for this Cost Center

_____ **MODIFY** for this User _____ Add these Rules to Existing Authorizations

_____ **Replace Existing Authorizations with the Rules Below**

SCOPE OF Access by this Requisitioner to Primary Vendors now and for future agreements

_____ Open Access to **ALL** active Primary Vendors -- See notice below for Special Vendors

_____ Restrict Access to only the specific Vendors that are marked below:

Either authorize "A" (ADD) or prohibit "D" (DELETE) access by vendor:

Primary Vendors	Category of Materials	Code	A or D?
BT Office Supplies	Office Supplies	A1	
Chicago Tube and Iron	Pipe Fitting Supplies	B1	
Wagner Lumber	Building and Road Materials, Lumber	C1	
Malelo Camera	Film, Kodak and Polaroid	D3	
Englewood Electric	Electrical Supplies	E1	
Fisher Scientific	Laboratory Supplies and Chemicals	F1	
VWR Scientific Products	Laboratory Supplies and Chemicals	G1	
The Glidden Company	Paint and Supplies	H5	
Elton Corporation	Janitorial Chemicals	J1	
Resource Electronics	Electronics	K1	
Newark Electronics	Electronics	K2	
AGA Gas Central	Gases (cylinders)	M1	
Working Class Uniforms	Clothing	N3	
Bearing Headquarters	Bearings and Power Transmission Supplies	O1	
Motion Industries	Bearings and Power Transmission Supplies	O2	
W. W. Grainger	Tools and MRO Supplies	P2	
Instrument Associates	Tube Fittings(Parker)/Valves/Accessories	R1	
Dearborn Valve	Tube Fittings(Swagelok)/Valves/Accessories	S1	
Stores East - ANL	ANL Forms, materials from onsite warehouse	SE	
Unity Supply	Janitorial Supplies	U1	
Vallen Safety Supply	Safety Supplies	V1	
Aldrich-Fluka	Chemicals and Laboratory Supplies	W1	
Sigma-Supelco	Chemicals and Laboratory Supplies	X1	

To order from these special vendors, include a justification for not using the primary vendors and submit with this form to the Manager, Purchasing/Systems Contracts.

Special Vendor(s)	Category of Materials	Code	A or D?
Xpedx	Paper	Z1	

Forward form to OCF-PRO in Building 201 or FAX to Procurement at 2-4517

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